



INSTITUTE OF ELECTRONICS ENGINEERS OF THE PHILIPPINES, INC

PRC ACCREDITED INTEGRATED PROFESSIONAL ORGANIZATION NO. 03

52A P. Gomez Street, Poblacion, Mandaluyong City 1550
Tel. No.: (632) 8 687 7187 | GLOBE: +63 927 984 9011 | SMART: +63 968 682 7532
E-mail: iecep.secretariat@gmail.com | Website: www.iecepnational.com

THE IECEP VISION

"A world-class organization of humane, competent, virtuous and globally-competitive electronics professionals"

THE IECEP MISSION

"To be the showcase of professional and technical development and a paradigm of excellence in applying the principles of electronics technology for the advancement of humanity"

2022 OFFICERS AND BOARD OF DIRECTORS

MISHELL D. LAWAS
National President

LYLE ANTHONY JOWILL
G. VILLAS
Vice President - Internal Affairs

ALAN A. SILOR
Vice President - External Affairs

JOMER V. CATIPON
Vice President - Education

LORYLIZA D. BULAY-OG
Secretary General

BENJZ GERARD M. SEVILLA
Treasurer

IRA V. ESTROPIA
Auditor

JESSIE O. DE TORO, JR
Director

JOSEPH KARL G. SALVA
Director

KRIS ANDREW B. TRINIDAD
Director

EUGENE H. EMBALZADO, JR
Director

CHRISTIAN LEAR F. MIQUIABAS
Immediate Past President

ADMINISTRATIVE ORDER NO. 2022-08

**FOR: GENERAL MEMBERSHIP
LOCAL AND FOREIGN CHAPTERS
NATIONAL SECRETARIAT**

**SUBJECT: PRESCRIBING TIMELINES ON MEMBERSHIP RENEWAL REQUESTS, AND ITS
CORRESPONDING CATEGORIES**

DATE: 13 JULY 2022

In view of the RENEWAL REQUESTS processed by IECEP, INC. through its Chapters by virtue of Resolution No. 2022-08 (Streamlining the IECEP Membership Process), the following guidance is hereby provided.

- Renewal requests of unexpired memberships shall only be processed by IECEP, Inc. only within sixty (60) days prior its last day of validity, i.e. member's birthday.
- EARLY RENEWAL of more than the prescribed period before the expiry shall be deferred, except for cases wherein membership data records shall be aligned with the member's license validity.
- In the same light, renewal without back-dues and arrears shall be accepted within one (1) year after the lapse of the current membership's validity, to be regarded as REGULAR RENEWAL.
- Renewal requests processed after the prescribed period, categorized as LATE RENEWAL, shall be computed with appropriate dues. A maximum of seven (7) years amount of back-dues / arrears shall be applied for late renewal requests.
- SITUATIONAL EXAMPLES :
 - EARLY RENEWAL
Validity: August 31, 2022
Date of Renewal Request: May 15, 2022
Action: Deferred until June 30, 2022
 - REGULAR RENEWAL
Validity: August 31, 2022
Date of Renewal Request: July 01, 2022
Action: Proceed with Renewal (New Validity until August 31, 2025)
 - LATE RENEWAL
Validity: August 31, 2022
Date of Renewal Request: September 30, 2022
Action: Proceed with Renewal (New Validity until August 31, 2025)
 - LATE RENEWAL
Validity: August 31, 2022
Date of Renewal Request: August 30, 2023
Action: Proceed with Renewal (New Validity until August 31, 2025)
 - LATE RENEWAL
Validity: August 31, 2022
Date of Renewal Request: August 30, 2023
Action: Proceed with Renewal, applying one (1) year Back-Due/Arrear (New Validity until August 31, 2026)



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Validity: August 31, 2022

Date of Renewal Request: August 31, 2029

Action: Proceed with Renewal, applying seven (7) year Back-Due/Arrear (New Validity until August 31, 2032)

Validity: August 31, 2022

Date of Renewal Request: August 31, 2030

Action: Proceed with Renewal, applying maximum seven (7) year Back-Due/Arrear (New Validity until August 31, 2033)

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This Order shall take effect immediately, upon publication at IECEP's Medium of General Circulation.

Signed by:

DR. MISHELL D. LAWAS, PECE
National President and Chairman of the Board

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